



# IMPORTANT

## NOTICE FOR ALL VISITORS

### SAFEGUARDING OF CHILDREN

Russell Hall Primary School and Nursery is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and visitors to share this commitment.

This visitor badge system is used to enhance the safety and security of the school and its pupils. Your attention to the following is requested.

On arrival please complete all details as indicated on the visitor screen.

Please wear your badge in a visible position during your visit and before leaving return to the point of issue to sign out.

Please be aware that if you wish to use an electrical device ie mobile phone, laptop, iPad you must seek permission from the Headteacher.

If you have any concern that a child has been harmed, is at risk of harm or you receive a disclosure, please contact the main reception as quickly as possible and ask to speak to a member of staff with responsibility for child protection. Either Mrs Grist or Mrs Hudson.

**We hope that you enjoy your visit and we thank you for your co-operation.**