

14<sup>th</sup> February 2019



## Parents' Evening

Nursery to Class 6 (NOT Reception Class) - Wednesday 27<sup>th</sup> February 2019

**PLEASE NOTE - Reception class will have the opportunity to book an appointment at a later date.**

Dear Parents

I would like to invite you to attend Parents' Evening. This is an important evening and provides you with an opportunity to discuss your child's progress with the class teacher.

Please visit <https://russellhall.parentseveningsystem.co.uk> to book your appointments. It is essential that you type the address straight into the browser. Please do not enter via the use of a search engine (e.g Google). Search engines will navigate you indirectly, prompting warning messages.

Log in by using your:-

Child's First Name

Child's Surname

Registration Class (eg: NAM, NPM, Nursery Mon-Wed, Nursery Wed-Fri, Year R, Year 1, Year 2, Year 3, Year 4, Year 5, Year 6)

Appointments are 10 minutes long and due to time constraints we need to adhere to these; however if you need longer we may be able to arrange another time and date through the office. We also have a few early morning slots available for those who are unable to make the evening appointments.

If you do not have access to the internet, please do not hesitate to contact the school office (01274 882116) who will be happy to add appointments on your behalf.

Yours faithfully

Mrs C Kenny  
Office Manager

**Russell Hall Primary School** West End, Queensbury, Bradford, West Yorkshire BD13 2AW

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[www.russellhallprimary.co.uk](http://www.russellhallprimary.co.uk)

Headteacher: Mrs A Grist