

FRIENDS OF RUSSELL HALL

EGM MINUTES (2022)

CHARITY REG NO: 1186966



Details

DATE: Friday, 8th April 2022

TIME: 15:00

LOCATION: Russell hall Primary School – School Hall

Attendees

- Kelly Bareham
- Yvonne Blackburn
- Katie Bond
- Lucy Bailey (Deputy Head)
- Kate
- Becci Simpson
- Emma John Baptiste
- Kristina Jankauskaitė

Agenda

1. Committee elections
2. Any other business

Committee Elections

- **Chair**
Becci Simpson has offered to take on the role of Chair. This was voted on and all users present agreed with the decision.
- **Treasurer**
The school have Carol Kenny as the listed signatory for the account, but within the PTA, it was voted and agreed that Emma John Baptiste would take on this role.
- **Secretary**
Kristina has offered to take on the role of secretary, this was voted on and agreed.

Any Other Business

Charity Status

Due to lack of access, the annual return has not been submitted, it was agreed that Kelly Bareham would submit this once the new committee have uploaded their trustee details.

**** Update: the annual return for the first year have now been submitted – 10/04/2022 – by Kelly Bareham. ****

**** Also, the dates for the second year were amended to follow the period that the previous committee ran the accounts for. This means that when it opens for submission, the new team can enter the following as the annual return:**

-	Outgoing	2485.00
-	Incoming	2683.62

Bank Access

- The banking app, which was Yorkshire Bank, has now been taken over by Virgin money.
- Unfortunately this means that the App, which previously worked, will no longer work.
- The Yorkshire banking app in the presence of all who attended was removed and no further access to the accounts exists for Kelly Bareham.
- The purple folder containing the customer number and the user password for the banking was given to Lucy Bailey, who confirmed that it would be put into the safe.